



**Advanced Pharmacy Practice Experience
 Pharmacy 608P - **Non-Direct Patient Care**
 Preceptor's Evaluation of Student**

Student: _____

Site: _____

Preceptor: _____

As a preceptor, you play a vital role in the **education** of our students and in **assessing their competency in the practice environment**. The preceptor's evaluation constitutes one component of the grade assignment for Pharmacy 608P.

About the form

This evaluation form was developed using the Association of Faculties of Pharmacy of Canada document, *Educational Outcomes for First Professional Degree Programs in Pharmacy in Canada, 2017*.

Each section corresponding to a required educational outcome. Students are expected to demonstrate specific knowledge, skills, and behaviors as described in each section to meet the competencies required of Canadian pharmacists.

The preceptor is asked to consider the level of performance of the student and **select the appropriate rating** to indicate the **level** at which the student has demonstrated his/her ability in each area. Descriptions are provided to assist in identifying performance in students which indicates the learning outcomes have been **achieved**. **Comments are encouraged** to help the student appreciate his/her strengths or weaknesses; **comments are required for ratings of 'needs improvement' or 'exceeds expectations'**.

Both a **midpoint (M)** and **final (F)** evaluation are required to be completed by the preceptor. An evaluation must be submitted to the School at the **midpoint** of the PPE **only** when a student **'needs improvement'** in a competency area. In the case where the student fails to achieve the learning outcome, the preceptor should indicate the specific area(s) of weakness and provide comments to support the evaluation. **It is critical that performance issues are identified and acknowledged in a timely manner so appropriate measures can be taken to help the student succeed.**

At the **end** of the practice experience, all **evaluations are required to be completed in full and submitted to the School.**

Please use the following guide for assessment ratings to complete the evaluation:

Needs Improvement	Satisfactory Achievement	Exceeds Expectations
<p>(1) Student's knowledge and ability to perform the task is below expectations (i.e. shows critical gaps in knowledge or inability to apply knowledge). Repeatedly requires assistance/ intervention to complete the task.</p>	<p>Student meets the expected level of performance. (2) Performance is satisfactory. (3) Student's knowledge and skills are well-developed. Consistently meets expectations.</p>	<p>(4) Student demonstrates a high level of proficiency, skill, and motivation. Applies skills/knowledge in new situations and/or at a level beyond what is expected.</p>
<p>N – No opportunity was available to assess the student in a particular area. Generally, this should occur only at the Midpoint Evaluation. It is expected that by the Final Evaluation, the student will have been able to be assessed in all areas, unless a particular activity is <i>not applicable</i> to the practice site.</p>		

1. Communicator Role

The student...	Assessment Rating									
	Midpoint					Final				
Demonstrates effective oral, non-verbal, or written communication skills using techniques suitable for the intended outcomes of the communication.	1	2	3	4	N	1	2	3	4	N
Expresses facts and opinions accurately and effectively, with clarity and confidence.	1	2	3	4	N	1	2	3	4	N
Listens, actively seeks, and responds appropriately to ideas, opinions, and feedback from others.	1	2	3	4	N	1	2	3	4	N
Seeks clarification and synthesizes relevant information from others in a manner that ensures common understanding.	1	2	3	4	N	1	2	3	4	N
Engages in respectful, non-judgmental, culturally safe, tactful conversations with others.	1	2	3	4	N	1	2	3	4	N

Comments: _____

2. Collaborator Role

The student...	Assessment Rating									
	Midpoint					Final				
Works collaboratively with others.	1	2	3	4	N	1	2	3	4	N
Recognizes and respects the roles and shared/overlapping responsibilities of all team members.	1	2	3	4	N	1	2	3	4	N
Demonstrates awareness of the impact of their own experience level, professional culture, and hierarchy within the team on effective working relationships, and adapts appropriately to the circumstances.	1	2	3	4	N	1	2	3	4	N

Comments: _____

3. Leader-Manager Role

The student...	Assessment Rating									
	Midpoint					Final				
Demonstrates management skills, e.g., organizational skills, ability to appropriately establish priorities, and manage workload.	1	2	3	4	N	1	2	3	4	N
Demonstrates leadership abilities consistent with personal experience.	1	2	3	4	N	1	2	3	4	N
Adheres to policies and procedures of the practice setting.										
Sets educational and professional goals, which includes initiating, implementing, and documenting personal learning.	1	2	3	4	N	1	2	3	4	N

Comments: _____

4. Health Advocate Role (*where applicable*, based on setting)

The student...	Assessment Rating									
	Midpoint					Final				
Contributes to professional responsibilities (e.g., committees, policy and guideline development).	1	2	3	4	N	1	2	3	4	N
Promotes health and wellness (e.g., involvement in public health campaigns or patient safety initiatives relevant to pharmacy practice).	1	2	3	4	N	1	2	3	4	N

Comments: _____

5. Scholar Role

The student...	Assessment Rating									
	Midpoint					Final				
Demonstrates core knowledge expected of a pharmacist at entry to practice.	1	2	3	4	N	1	2	3	4	N
Applies knowledge and experience to solve problems.	1	2	3	4	N	1	2	3	4	N
Uses decision-making skills and applies learning required to manage new situations.	1	2	3	4	N	1	2	3	4	N
Critically appraises health-related research and literature, <i>if applicable</i>	1	2	3	4	N	1	2	3	4	N
Participates in knowledge exchange; provides effective education to others, as required.	1	2	3	4	N	1	2	3	4	N

Comments: _____

6. Professional Role

A. The student...

Is committed to meeting their learning needs in the management of continuing personal and professional development and well-being.	Assessment			
	Midpoint		Final	
• Asks for and accepts feedback on performance.	Yes	No	Yes	No
• Conducts self-assessment.	Yes	No	Yes	No
• Demonstrates awareness of own knowledge and abilities.	Yes	No	Yes	No
• Appropriately seeks guidance when unsure of own knowledge, skills, and abilities.	Yes	No	Yes	No
• Recognizes when further education is required and determines appropriate strategies to meet these needs, where applicable.	Yes	No	Yes	No
• Demonstrates commitment to excellence.	Yes	No	Yes	No

Comments: _____

B. The student...

Adheres to high professional standards at all times.	Assessment			
	Midpoint		Final	
• Fulfills tasks and commitments in a diligent, timely, reliable manner.	Yes	No	Yes	No
• Maintains appropriate interpersonal boundaries.	Yes	No	Yes	No
• Maintains privacy and confidentiality, where required.	Yes	No	Yes	No
• Demonstrates core values expected of a professional pharmacist (e.g., honesty, integrity, altruism, commitment, respect.)	Yes	No	Yes	No

Comments: _____

Attendance Certification

I certify that _____ has completed **six** weeks of Practice Experience under
(Student's Name)
my supervision according to the PPE Program policies and guidelines.

PPE Start Date: _____ **PPE Completion Date:** _____

Please indicate any absences and the reason for the absence (e.g., medical, compassionate) below:

Absence was made up Yes No

This evaluation has been discussed with the student by the preceptor: Yes No

Preceptor's Signature: _____ **Date:** _____

Student's Signature: _____ **Date:** _____

Please return at the end of the PPE to:

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